

**DR. SHAKUNTALA MISRA NATIONAL REHABILITATION UNIVERSITY,
MOHAAN ROAD, LUCKNOW-226 017**

E-TENDER DOCUMENT

Name of Work :- Repair and Renovation Work of Central Library

NOTICE INVITING E-TENDER

The Registrar, Dr. Shakuntala Misra National Rehabilitation University, Lucknow invites online e-tender through bids in two bid system (Technical Bid and Financial Bid) from the eligible Govt Firms/Govt Contractors having experience in similar work(s), in open bid system for the work. Bidders are advised to note the minimum qualification criteria as specified in this document for the Bidders to participate and qualify for the work.

Cost of E-Tender Form (Non-Refundable)	Rs 14900.00 (18% GST Included) Fourteen Thousand Nine Hundred Rupees only) through DD/Banker's Cheque in favour of The Finance Officer, Dr. Shakuntala Misra National Rehabilitation University, Lucknow.
Website for downloading Tender Document, Corrigendum's, Addendums etc.	Tender Document may be downloaded from the University website http://dsmru.up.nic.in or E-Tender Portal http://etender.up.nic.in and uploaded on e-procurement portal.
Estimated Cost of the Tender	Rs 63.00 Lacs approx.
Earnest Money Deposit (EMD)	Rs. 63,500 /-
Security Money/ Performance Guarantee	05% of the Tender Value
Date of issue of Tender document	25/05/2021
Bid document Download Start Date & Time	25/05/2021 at 1200 Hrs
Bid Submission Start Date & Time	25/05/2021 at 1200 Hrs
Last date and time for submission of tender	08/07/2021 at 1400 Hrs
Date & time for technical bid opening	08/07/2021 at 1500 Hrs
Date & time for Financial Bid opening to be informed to the Technically Qualified Bidders	To be informed later
Pre-Bid Meeting	To be informed, if required
Technical Bid shall contain	1. Technical Specifications 2. All documents in support of T & C and eligibility criteria 3. Tender Fee 4. EMD

1. Criteria of eligibility:

The Contractors, who fulfill the following requirements, shall be eligible to apply. Joint Ventures are not accepted.

- (a) Should have satisfactorily completed the works as mentioned below during the last Seven years ending 31st March, 2021
- (b) Three similar works each costing not less than Rs. 40% of the estimated cost of the project
OR
- (c) Two similar works each costing not less than Rs. 60% of the estimated cost of the project
OR
- (d) One similar work costing not less than Rs. 80% of the estimated cost of the project.

And

Similar Work Mean :

Bidders are required to submit TDS Certificates in Form 16-A, in case the similar works are executed for a private body, which shall form basis for establishing the completion cost of similar work executed by the bidder.

- (a) Bidder should have an average annual financial **turn over (gross)** of **Rs. 63 Lakh** on Civil construction work during the last three consecutive financial years ending 31st March, 2021. The Balance sheets should be duly audited by Chartered Accountant. Year in which no turnover is shown would also be considered for working out the average.
- (b) Bidder should not have incurred any loss (profit after tax should be positive) in more than two years during available last five consecutive balance sheets of financial years ending 31st March 2021 duly certified and audited by the Chartered Accountant.

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(c) Bidder should produce solvency certificate of **Rs. 63.00 Lakh** from any **SBI/Nationalised bank/ Scheduled Commercial Bank** not more than six months old.

2. Information and instructions for bidder posted on website shall form part of tender document.
3. The bid documents consisting of plans, specifications, the schedule of quantities of various types of items of work to be executed and the set of terms and conditions of the contract to be complied with the contractor whose bid may be accepted and other necessary documents can be seen and downloaded from website <https://etender.up.nic.in>.

Earnest money in the form of FDR / NSC (issued from SBI/ Nationalised bank/ Scheduled Commercial Bank and drawn in favour of Finance Officer, Dr. Shakuntala Misra National Rehabilitation University, payable at Lucknow shall be scanned and uploaded on the e-tendering website within the period of bid submission.

An earnest money is also acceptable in shape of Bank Guarantee of any Scheduled Commercial Bank /SBI/ Nationalized bank/ Scheduled Commercial Bank having validity for 06 (six) months or more from the last date of receipt of bids should be deposited. This receipt of deposition of Bank Guarantee shall also be uploaded on the e-tendering website by the intending bidder upto the specified bid submission date and time.

Copy of Enlistment Order and/or certificate of work experience and other documents as specified in the tender document shall be scanned and uploaded on the e-tendering website within the period of bid submission. However, originals of all the scanned and uploaded documents as specified in tender document(s) shall have to be submitted by the lowest bidder within a week of opening of financial bid in the office of tender opening authority.

Online bid documents uploaded by intending bidders shall be opened only for those bidders, whose original EMD deposited with DSMNRU, Mohaan Road, Lucknow-226017 and other documents scanned and uploaded are found in order.

4. The intending bidder must have valid class-II/III digital signature to submit the tender.
5. On opening date, the contractor can login and see the bid opening process. After opening of bid he will receive the competitor's bid sheets.
6. Certificate of financial turnover: at the time of submission of bid, contractor needs to upload affidavit/ certificate from CA mentioning financial turnover (gross) on construction works during last 03 consecutive financial years ending 31st March, 2021 or for the period as specified in the bid document and further details if required may be asked from the contractor after opening of Technical Bid(s). Detailed balance sheet papers duly audited by a Chartered Accountant should be submitted in hard copy on due date and time as mentioned above.
7. Contractor must ensure to quote Percentage above or below estimated cost put to bid. Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO). However, if a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
8. The Technical Bid shall be opened first on due date and time as specified herein above. The time and date of opening of financial bid of contractors qualifying the Technical Bid shall be communicated to them at a later date.
9. Pre-bid conference shall be held in the office of the Registrar, Dr. Shakuntala Misra National Rehabilitation University, Mohaan Road, Lucknow to clear the doubts of intending bidders, if any. Bidders should send all their queries by e-mail: registrar@dsmnru.ac.in before pre-bid conference. As a result of pre-bid conference, certain modifications may be required. Addendum / Corrigendum shall be uploaded, if felt necessary, which shall form part of tender document.
10. The DSMNRU reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bid(s) are received satisfying the laid down criterion.
11. The intending bidder can download and upload/submit e-tender documents from/to the website: <https://etender.up.nic.in>
12. Payment receipt with details is to be scanned and uploaded as pre-qualification document. The payment is non-refundable.
13. Any bidder who is having criminal record is not allowed to participate in the bidding process.
14. Agreement shall be drawn with the successful bidders on prescribed Form(s) (or other Standard Form as mentioned). Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
15. The time allowed for carrying out the work will be 01 month from the date of start as defined in schedule or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.
16. (i) The site for the work is available.
(ii) The Architectural and structural drawing for the work is available.

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The architectural and structural drawings shall be made available in phased manner, as per requirement of the same as per approved programme of completion to be submitted by the contractor after award of work.

17. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen from website <https://etender.up.nic.in>.
18. The bid uploaded shall become invalid if:
 - (i) The bidder is found ineligible.
 - (ii) The bidder does not deposit original EMD with DSMNRRU, Lucknow.
 - (iii) The bidder does not upload all the documents (including GST as stipulated in the bid document including the copy of receipt of deposition of original EMD).
 - (iv) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of Nazarat, DSMNRRU, Mohaan Road, Lucknow-226 017.
 - (v) If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above / below on the total amount of the tender or any section / sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
19. The contractor, whose bid is accepted, will be required to furnish performance guarantee of 5% (Five Percent) of the bid amount within the period specified in Schedule. This guarantee shall be in the form of Fixed Deposit Receipts or Guarantee Bonds of any SBI/ Nationalised bank/ Scheduled Commercial Bank in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee. The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/ registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC and BOCW Welfare board including Provident Fund Code No, if applicable and also ensure the compliance of aforesaid provisions by the sub-contractors, if any, engaged by the contractor for the said work and Programme Chart (Time and progress) within the period specified in Schedule.
20. Short listing of Bidders-University will shortlist only the qualifying bidders. If there is a discrepancy between word and figures, the amount indicated in words will prevail.
21. Cancellation of Contract- University also reserves the right to cancel the contract in the event of one or more of the following circumstances:
 - (i) Serious discrepancy in the provision of the required services by the Contractor.
 - (ii) Breach by the Contractor of any of the terms and conditions of the tender.
 - (iii) Any action by the bidder which is in breach of law or accepted practices in the commercial transactions.
 - (iv) If the Contractor goes into liquidation voluntarily or otherwise.
22. **Resolution of Disputes**-University and the Vendor shall make every effort to resolve amicably, by direct informal negotiations, any disagreement or dispute arising between them under or in connection with the contract. If after thirty days from the commencement of such informal negotiations, University and the Vendor have been unable to resolve amicably a contract dispute; either party may require that the dispute be referred for resolution by formal arbitration. The Vice-Chancellor, University shall appoint a sole Arbitrator of the dispute who will not be related to the contract and whose decision shall be final and binding.
23. **Bid Submission**- All pages of the tender must be duly signed, stamped and submitted. The Tender fee along with the DD as EMD drawn in favour of Finance Officer, Dr. Shakuntala Misra National Rehabilitation University, Lucknow in an envelope superscribed as "EMD for Repair and Renovation Work of Central Library" along with technical bid in another sealed envelope superscribed as "Technical Bid for Repair and Renovation Work of Central Library" together sealed in an envelope superscribed with -Tender for Repair and Renovation Work of Central Library in DSMNRRU should be sent to the Registrar, Dr. Shakuntala Misra National Rehabilitation University, Mohaan Road, Lucknow-226 017 or dropped in the box kept in the Nazarat Section of Admin Block. The bids received after the closing date will not be entertained.
24. **Jurisdiction**-The jurisdiction of the courts shall be Lucknow only.
25. The description of the work is as follows:

Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by bidders

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implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc will be issued to him by the University and local conditions and other factors having a bearing on the execution of the work.

26. The competent authority does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
27. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted/uploaded by the contractors who resort to canvassing will be liable to rejection.
28. The competent authority reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
29. No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Central / State Government / PSUs / Undertakings etc is allowed to work as a contractor for a period of two year after his retirement from Government service, without the prior permission of Government in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who has not obtained the permission of the Government as aforesaid before submission of the bid or engagement in the contractor's service.
30. The bid for the works shall remain open for acceptance for a period of 90 days from the date of opening of Technical Bid. If any bidders withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then DSMNRU shall, without prejudice to any other right or remedy, be at liberty to forfeit 100% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.
31. Mode of Payment-The payment shall be made in 02 installments as follows:
 - a) 40 % payment after completion of the 50% Repair and Renovation Work of Central Library.
 - b) 75 % payment after completion of the 80% Repair and Renovation Work of Central Library and;
 - c) Final payment after completion of the 100% Repair and Renovation Work of Central Library along with handing over of the Repaired and Renovation Work of Central LibraryA third party quality check may be carried out during the work-in-progress.
32. This notice inviting Bid shall form a part of the contract document. The successful bidders/ contractor, on acceptance of his bid by the Accepting Authority shall within 10 days from the stipulated date of start of the work, sign the contract consisting of :-
 - a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
 - b) Other terms and conditions shall be as per Uttar Pradesh Procurement Manual-2016.

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Dr. Shakuntala Misra National Rehabilitation University

Mohaam Road, Lucknow-226 017

(Letter to the University on the Contractor's letterhead)

The Registrar

Dr. Shakuntala Misra National Rehabilitation University(DSMNRU)

Mohaam Road, Lucknow- 226 017

Sub: Your tender for Repair and Renovation work of Central Library in DSMNRU, Lucknow

Dear Sir,

With reference to the above tender, having examined and understood the instructions, terms and conditions forming part of the tender, we hereby enclose our offer for the repair and renovation work of Central Library in the Campus as detailed in your above referred tender.

We also hereby certify that we have never been blacklisted by any agency.

We further confirm that the offer is in conformity with the terms and conditions as mentioned in your above referred letter and enclosures. We also understand that the University is not bound to accept the offer either in part or in full and that the University has a right to reject the offer in full or in part without assigning any reasons whatsoever.

We enclose the requisite Earnest Money Deposit of _____ in the form of A/c Payee Demand Draft in favour of Finance Officer, Dr. Shakuntala Misra National Rehabilitation University, Lucknow drawn on Bank _____, DD No. _____, Dated: _____.

Yours faithfully,
Authorized Signatories
(Name and Designation, Seal
of the firm)

Date

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Dr. Shakuntala Misra National Rehabilitation University
Mohaam Road, Lucknow-226 017
Two Bid System E-Tender

BID SUBMISSION:

1. **Technical Bid:** Technical Bid shall comprise of document and its scanned copy must be uploaded/attached with the bid. It should be accompanied by scanned copies of other documents mentioned.
2. **Financial Bid:** Schedule of price bid in the form of BoQ_Repair and Renovation Work of Central Library.xls. The Financial Bid format is provided as BoQ_Repair and Renovation work of Central Library.xls along with this tender document at <https://etender.nic.up.in>. Bidders are advised to download this BOQ_Repair and Renovation work of Central Library.xls as it is and quote their offer/rates in the permitted column and upload the same in the financial/commercial bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case, if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with University. (No need to upload, it should be uploaded in the form of BoQ in xls format.)
3. **Opening of Bid and Evaluation:** Bids shall be evaluated on the basis of technical specifications and rates quoted. Those who do not qualify in the technical bid shall not be considered.

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Dr. Shakuntala Misra National Rehabilitation University
Mohaam Road, Lucknow-226 017
Company Profile

Details filled in this form must be accompanied by sufficient documentary evidence, in order to verify the correctness of the information. **(Please enclose proof)**

Sl. No.	Item	Details
1.	Name of Firm/Contractor	
2.	Name of Owner(s)/Partner(s)	
3.	Mailing Address	
4.	Telephone and Fax numbers	
5.	Year of Commencement of Business (Please Enclosed Registration Certificate of Firm)	
6.	Name and designation of the person authorized to make commitments to the University	
7.	Contact details of the person authorized to make commitments to the University	
8.	PAN No.	
9.	Service Tax Registration number	
10.	TIN Number/GST Number	

Signature

(Name and Designation)

Date:

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Dr. Shakuntala Misra National Rehabilitation University
Mohaam Road, Lucknow-226 017

Experience/Details of operation at present and in the last 3 years. (Please enclose proof of Award Letter of Contract)

Name of the Firm/Contractor _____

Sl. No.	Name of the Client	Period of Contract	Clients contact Details (including name, email phone and fax no. and address)	Value of the Contract (in terms of billing per annum)	Manpower deployed per contract
1.					
2.					
3.					
4.					
5.					

Signature

(Name and Designation)

Date:

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Dr. Shakuntala Misra National Rehabilitation University
Mohaam Road, Lucknow-226 017
Techical Bid

Sl. No.	Item	Details	Encl No.
1.	Name of Firm/Contractor		
2.	Registration No. and Certificate of Firm		
3.	PAN No.		
4.	Service Tax Registration No.		
5.	TIN Number/GST Number		
6.	Details of Tender Fee		
7.	Details of EMD		
8.	EPF/ ESI Details		
9.	Aggregate billing in 2018-2019 (As per ITR)		
10.	Aggregate billing in 2019-2020 (As per ITR)		
11.	Aggregate billing in 2020-2021 (As per ITR)		
12.	Experience (Minimum 3 years)		
13.	Minimum Average Annual Turnover Rs 63 Lakh last 03 years		
14.	Not blacklisted Certificate by any Organization		
15.	Any other, relevant certificate		

Signature

(Name and Designation)

Authorised Signatory

Date:

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Dr. Shakuntala Misra National Rehabilitation University

Mohaam Road, Lucknow-226 017

Financial/Commercial Bid

Name of the Work: Construction for Repair and Renovation Work of Central Library at DSMNRU, Lucknow

Sl. No.	Description	GST/Any other charge @....%	Contractor's (Service charge) @....%	Total (in figures)	Total (in words)
(1)	(2)	(3)	(4)	(5) = (3) + (4)	(6)
1.	Repair and Renovation Work in Central Library as per drawings annexed.				
2.					

Note: The Tenderer should meet all statutory requirements as per prevalent rules of the Government from time to time.

Signature

(Name and Designation)

Authorized Signatory

Date:

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**Project :- Detailed Estimate of Proposed Repair & Renovation Work of Central Library
of Dr. Shakuntala Misra National Rehabilitation University, Lucknow (U.P.)**

REPORT

AUTHORITY:-

This detailed estimate of proposed repair & renovation work of central library of Dr. Shakuntala Misra National Rehabilitation University at dist.- Lucknow (U.P.) as per work.

PURPOSE OF PROJECT:-

Proposed work is required to Security for the library building.

PROVISION:-

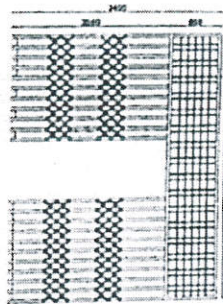
The following provisions have been made in this Preliminary estimate are as follows:

1. Glass Partition
2. Grill
3. Collapsible Door

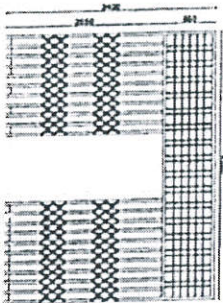
RATES:-

The Preliminary estimate of proposed work has been prepared as on the Based on S.O.R. Lucknow w.e.f. 14-08-2020 & D.S.R. – 2018 with deduction of 14.05% G.S.T.

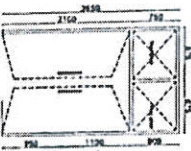
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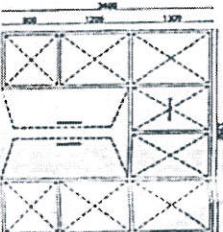
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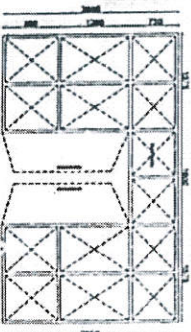
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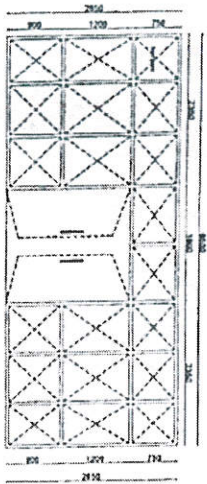
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T.F.-01 NO.



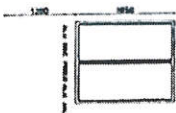
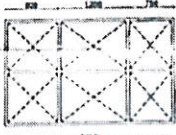
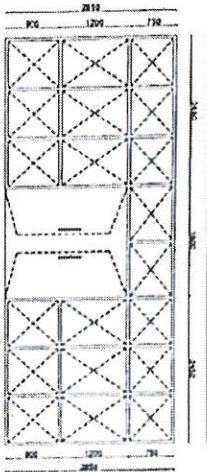
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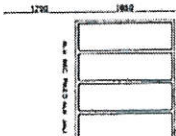
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F.F.-01 NO.
S.F.-01 NO.
T.F.-01 NO.



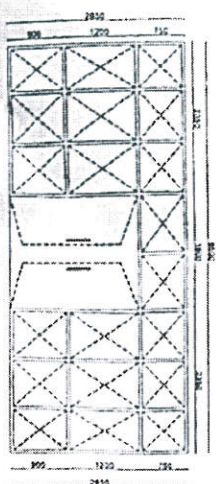
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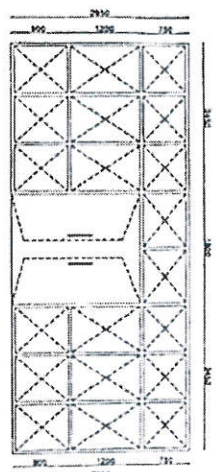
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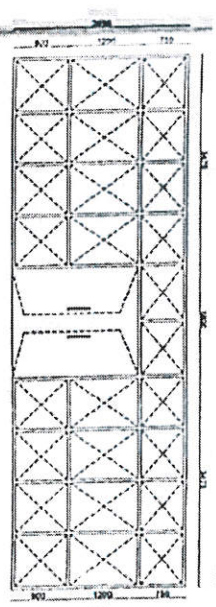
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ALD5=6500 X 2850
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F.F.-01 NO.
S.F.-01 NO.
T.F.-01 NO.



ALD6=6700 X 2850
G.F.-01 NO.
F.F.-01 NO.
S.F.-01 NO.
T.F.-01 NO.



ALD7=8750 X 2850
G.F.-02 NO.

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