

Directorate of Sports

Policy Document

Dr. Shakuntala Misra National Rehabilitation University, Lucknow

I. Introduction

Shakuntala Misra National Rehabilitation University, Lucknow is a stand-alone university that caters to the inclusive and holistic development of all its students. While the University focuses on academic excellence, for all its students, it also understands the importance of their physical health and well-being. With the above mandate, the Sports Cell was established by the University, which is now proposed to be upgrade as Directorate of Sports, with the objective of providing the students with ample options for plentiful sports activities with a special focus for the differently abled sports students of the University. For effective and smooth functioning of the Directorate of Sports, a well laid out policy has been chalked out for all future exigencies.

II. Objectives

1. To make the university 'Centre for Excellence in Sports Activities' specially for the differently abled students by providing them with opportunities, facilities and exposure to various sports and para-sports at State, National and International level.
2. To identify the sports talent, especially in para-sports, in the University and to train and coach them in becoming sports' pride for the University in specific and Country at large.
3. To create awareness about the benefits of physical health and sports among students.

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4. To organize National level tournaments for giving an exposure to the sports students.
5. To encourage participation of abled and differently-abled students in various in-door and out-door sports.
6. To give medals, rewards (at times financial) and other incentives to motivate the sports students to improve their game and upgrade their level.
7. To raise funds for the sustainable development of sports facilities and infrastructure in the University.

1. University Sports Board: Constitution of University Sports Board

Chairman	Honorable Vice-Chancellor, DSMNRU or his/her Nominee
Members	Registrar, DSMNRU, Lucknow.
	Finance Officer, DSMNRU, Lucknow.
	Director, Directorate of Sports
	1 Deputy Director, Directorate of Sports (As per Seniority)
	3 faculty members of the University nominated by Hon'ble V.C.
	2 experts of sports as nominated by the Hon'ble VC from the list of experts recommended by the Director, Directorate of Sports.
Member-Secretary	Assistant Director, Directorate of Sports. (As per Seniority)

Note: Normally the tenure of the board will be of 02 years, however it can be extended/modified/reconstituted as per the requirement.

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2. Responsibilities and authorities of the University Sports Board:

- 1) To frame and amend sports policies, guidelines, rules and regulations for Sports activities in the university as and when required.
- 2) To suggest measures and take decision for the promotion of sports activities.
- 3) Allocation of budget through the *University Sports Development Fund* for sports activities and development program.
- 4) To revise the financial rules/ fees from time to time for various sports facilities (such as gymnasium and other sports grounds) for university students, teaching and non-teaching staff, wards of teaching and non-teaching staff and outsiders.
- 5) To frame the rules of award for international, national and university level winners.
- 6) To approve the names of coaching professionals/experts to serve on various selection committees for selecting sportspersons for university teams, after receiving the proposed names of professionals/experts from the Directorate of Sports.

3. Meeting of the University Sports Board

- 1) Minimum twice in a year.
- 2) The quorum for the ordinary meeting shall be six members and it could be called with a notice of ten days along with the agenda of the meeting.
- 3) An extraordinary/emergency meeting may be convened by the member-secretary with a notice of 3 days under situations of exigency with a quorum of at least five members.

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III. Directorate of Sports

1. **Constitution:** The University proposes to have a dedicated Directorate of Sports with a Director (as the head), 2 Deputy Director and 2 Assistant Director as members.

2. Duties And Responsibilities of the Directorate of Sports

- 1) To organize regular competitions in various sports for the students of the University.
- 2) To maintain the sports infrastructure facilities in the University campus in Co-Ordination with the concerned authorities.
- 3) To send the university teams and individuals for International/National and university level sports competitions after proper selection, training and coaching.
- 4) To send proposal of names of sportspersons for admission in various courses under "Sports Quota".
- 5) To send proposal of names of coaching professionals to serve on various selection committees for selecting sportspersons for university teams.
- 6) To convene regular meetings of the Directorate of Sports.
- 7) Preparation of agenda for meetings of the Directorate of Sports.
- 8) To send the Minutes of the Meetings to the concerned authorities for information and approval (if required).
- 9) To allot the Indoor and outdoor sports facilities on request by other agencies for conducting competitions.
- 10) To organize workshops/clinics/seminars/conferences/training program in various sports activities.

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- 11) To extend help to needed agencies and institutions by deputing the staff of Directorate of Sports as resource persons for various professional improvement programs without any financial burden on the University.
- 12) To appoint coaches for various sports in the University.
- 13) **Working Hours for Coaches :**
 - 5.30 A.M. to 8.30 A.M. : Sports Field/ Court activities
 - 4.00 P.M to 7.00 P.M : Sports Field/ Court activities

Note: Working hours may be modified by the Directorate of Sports of the University, if need be.

IV. Process for Selection of University Teams/ individual players for participation in the National, International and State Competitions and procedures thereafter:

1. The selection of players/teams for the above competitions will be done by the selection committee formed by the Vice Chancellor.
2. The constitution of the selection committee will constitute of 2 experts of sports/ other personnel nominated by the Vice Chancellor.
3. Only bonafide students of the University shall be eligible for the selection process.
4. Eligibility will be considered only if the student fulfills the minimum physical fitness standards norms for both the abled and differently-abled students as prescribed by the concerned body.
5. Selection trials will be conducted for the players who pass the "Physical Fitness Tests" prescribed by the concerned body.

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6. In case of sports persons who are participating in state, national, International championships or attending national level camps, are unable to attend or participate in the selection trials, may be considered for selection at the discretion of the selection committee only after receiving an application from the concerned person/ team stating their reasons for their absence from the selection trials.
7. The selection committee will select the players and stand-bys of university teams based on their performance during the trials/ competitions.
8. Once selected, if performance standard of any team / player is not satisfactory, such team/player may not be sent for participation in tournaments on the decision of the committee.
9. The Captain of the University's teams will be decided by the Selection Committee based on seniority/ game knowledge/ discipline/ leadership qualities/ participation in the national championship/ achievements in international/ national and inter-university competitions and national championships/ age.
10. Any player is entitled to captain a university team in a particular game/event only once in their career (under ordinary circumstances).
11. The University Team Managers/Coaches will be nominated by the Directorate of Sports based on their sports experience/ knowledge/ability/proficiency. A sports team will include players, coaches, managers and support staff for participations in various tournaments.

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- 12. Attending university team coaching camp is compulsory and in case any team player(s) is/are absent for Camp for more than three consecutive days, without information to the concerned authorities, Stand-By(s) will be send for the Camp by Director/Deputy Director/Assistant Director of Directorate of Sports.
- 13. Sportsperson's participating in the Inter-Collegiate, National or International Competitions during the University Team's Coaching Camp may be exempted by the Director, Directorate of Sports from attending the camp.
- 14. If any University Player misbehaves during the Coaching/ Competitions/ Tournaments Disciplinary Action will be initiated by the Director/Deputy Director/Assistant Director of Directorate of Sports, based on the Report Submitted by the Team Manager/Coach, by way of barring the player from participating in the Competitions/Tournaments for a period of one to three years depending on the gravity of misconduct. If required, Proctor office may be informed for the misconduct for further necessary action.
- 15. The University Players/Officials will be provided necessarily sports equipment only once a year. The maximum amount for which would be up to 15,000 per person or per team depending upon the need/ and nature of sports. The requirement however must be produced at least 15 days in advance before the event.
- 16. The University Players have to Produce Medical Certificate of their well-being and fitness for the sports and give an Undertaking in the Directorate of Sports Office before participation in any tournament.
- 17. The University sportspersons shall be covered and governed by the conditions of the medical insurance scheme of the University.

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- 18. The players who have represented the University in various activities have to submit self- attested photocopy, in the Directorate of Sports, of the representation certificate/participation certificate/award etc. after the completion of the event.
- 19. Officials accompanying the university teams for various competitions will be issued attendance certificate on completion of assignment.
- 20. All the minutes of the Directorate of Sports for the above activities has to be approved by the Vice chancellor.

V. Sports Quota Admission

Admission may be given to National and International players (only those certified from recognized bodies) in case they do not qualify in the merit list, after approval from the University Sports Committee on the recommendation of the Directorate of Sports. A maximum of 05 percent of the allotted seats per course may be considered as extra seats for such admissions. Such students shall have to give an undertaking at the time of admission to the Director of Directorate of Sports stating that they will take part in the State/National/ International tournaments. Any student found not serious in the practice and if they do not participate in the State/National/ International tournaments, University has right to cancel all their benefits related to the sports activities and they will be treated as non-sports students. (Sports Quota is applicable only for courses run under the non- regulatory bodies)

VI. Financial Assistance

- 1. Inter-University/State/ National -The T.A, and D.A of University Team Players/Managers/Coaches and other accompanying officials will be borne by the University for tournaments recognized by concerned associations. In case the organizing committee is bearing the cost for food, lodging and travel no TA and

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DA will be provided by the University. Money earmarked for various teams as per budget allocation will be advanced to the team manager & in turn they shall maintain proper accounts and submit the same for settlement of accounts at the office of the Directorate of Sports on completion of Team's engagement. All the players and officials participating in the above competition will be provided the T.A, D.A, as per following norms:

Travelling allowance	III rd Class A.C. / A.C. Bus Fare for Students /Coach & Manager against actuals
Daily allowance for students	@Rs.500/day/person from day of departure to arrival back to university.
Honorarium to coach & manager accompanying with the team per head per day from departure to arrival back to the University.	Against actuals to the maximum limit of @Rs.1000/day/person from day of departure to arrival
Refreshment per head per day	@Rs.100/ match/person

Note: All members must start the journey back to University within 24 hours of last match played.

2. **Amount for Uniform-** University will provide the following amounts for uniforms to the university team player, coaches, and other supporting staff:

Categorization of the Team	Amount (person per player)
Inter- University/ State	4000/-
National	6000/-
International	10000/-

Note: Applicable only once in an academic session for the same level

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3. **Award and incentive-** To motivate the medal awardees the cash prizes will be given as mentioned below.

S. No	Tournament/Championship	Medal	Amount of cash award (with shawl, momento and certificate)
1	Any international competition (recognized by IOA)	Gold	Rs.11000
		Silver	Rs.5100
		Bronze	Rs.3100
2	National Championship	Gold	Rs.5100
		Silver	Rs.3100
		Bronze	Rs. 2100
3	State Level	Gold	Rs.3100
		Silver	Rs. 2100
		Bronze	Rs. 1100

Note: Players will be considered for the awards only once a year.

VII. Issue of Equipment

Directorate of Sports shall issue the equipment's to the players when required. The non- consumable items shall be returned to the Directorate by the players in the same working condition. Other than the Inter-university / State/ National and International participation, individual sports equipment's will not be issued to any student

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VIII. Sports infrastructure

Higher sports performance requires specific infrastructure as per requirement of the game. The University will maintain the infrastructure and develop it according to the need of players and competition. Before participating in any tournament Camps should be organized for minimum period of 15 days with an additional nutritious diet amounting to Rs. 100 per day.

IX. Attendance of the players

The players may obtain attendance certificates for the period of attending coaching camp other competitions for regularizing their attendance in their department. Relaxation of attendance of the players from the regular academic classes will be based on the recommendation of the Director, Directorate of Sports. The leave taken for practice, competition and coaching camp will be considered as present on duty only if prior permission was taken from the Director, Directorate of Sports. In case of a clash of timing between the examination and National and International certified tournaments, exemption may be provided to the students from the examination. Examinations for the same may be conducted separately later. However, such exemption shall be provided only if prior permission was taken from the competent authority.

X. Appointment of the Coaches for Camps – For the specific training of the teams or players (Wherever required), university will provide the qualified coaches to the players. Coaches will be appointed on contract basis for 15 days before the competition till the completion of the competition.

XI. Annual budget of Directorate of Sports.

In every financial year the Directorate will prepare the annual budget. The budget will be approved by the statutory Bodies of the University.

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XII. Hiring of Sports Facilities of the University

1. Individual Sports person from outside the University willing to use our sports facilities shall be charged as following:

Type of Sports		Duration	Amount
Badminton	Use of Court	Per month for 1 hour	3500
	Registration	One time	1500
	Security (refundable)	One time	3500
Track and Field/ Football	Use of Track/Field/Court	Per month for 2 hour	2000
	Registration	One time	1500
	Security (refundable)	One time	3500

2. Government recognized sports Authorities/ institutions / Universities etc. wanting to hire our Sports Facilities for professional training, camps and tournaments shall be charged according to their norms. In case there are no such norms, then the University will charge according to the Sports authority of India.
3. Private Authorities/ institutions / Universities etc. wanting to hire our Sports Facilities for professional training, camps and tournaments shall be charged as following:

Type of Sports		Duration	Amount
Badminton	Use of Court	Per day	50000
	Security (refundable)	One time	10000
Track and Field/ Football	Use of Court	Per day	30000
	Security (refundable)	One time	10000

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XIII. Man-power requirements for the Directorate of Sports

The University proposes to establish a Directorate of Sports with the following posts; the qualifications, recruitment and other selection procedures will be as per the UGC guidelines.

Name of Post	Number of Posts	Scale
Director of Sports	1	As per UGC norms
Deputy Director of Sports	2	As per UGC norms
Assistant Director of Sports	2	As per UGC norms

Abu Hubaida,
International Player

Saumya 3/8/24
Dr. Saumya Shanker
Deputy Director, Sports Cell

Sanjay Singh
Finance Officer,

P. Pandey 03/8/2024
Prof. Pandeya Rajivanayan
Director, Sports Cell