



डॉ० शकुन्तला मिश्रा राष्ट्रीय पुनर्वास विश्वविद्यालय, लखनऊ
Dr. Shakuntala Misra National Rehabilitation University, Lucknow
उत्तर प्रदेश सरकार

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दिनांक -11/04/2025

**Notification of Standard Operating Procedure (SOP) for the
Nomination of NEP- (SAARTHI)**

Standard Operating Procedure (SOP) for nominating NEP-Student Ambassador For Academic Reforms and Transformation in Higher Education In India (SAARTHI) is hereby notified for information and compliance.

(Rohit Singh)
Registrar

C.C

1. P.S. to Honourable Vice Chancellor.
2. Dean, Academics.
3. All Deans of the Faculty.
4. All Heads of the Departments.
5. Controller of Examination.
6. System Analyst with instruction to upload it on University website.
7. Guard File.

(Rohit Singh)
Registrar



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Standard Operating Procedures (SOP) for the Nomination of NEP SAARTHI (Student Ambassador for Academic Reforms in Transforming Higher education in India)

In continuation to the implementation of NEP 2020 in Dr. Shakuntala Misra National Rehabilitation University, Lucknow (DSMNRU), NEP SAARTHI shall be nominated w.e.f. academic session 2025-26 and onwards as per the guidelines for NEP SAARTHI issued by UGC on 21-08-2024 attached here with as **Appendix-I**.

Such NEP SAARTHI shall be nominated adopting the following procedure and guidelines:

- 1) DSMNRU shall nominate 09 NEP SAARTHI out of which 02 may be from its affiliated colleges NEP SAARTHIs are expected to have an outstanding personality, good communication skills, organizational capabilities for conducting programs, creativity, a sense of responsibility and team leadership skills.
- 2) The NEP SAARTHI selection process shall be conducted by Dean, Academic Affairs. Selection process will consist of written test followed by interview related to the knowledge of National Education Policy – 2020 (NEP 2020). Mode of written test and components of interview shall be decided by University from time to time. For the purpose of such selection, support system shall be provided by Controller of Examination of the University.
- 3) Notification for the nomination of NEP SAARTHI shall be published on University website at the beginning of the odd semester in the month of July/August.
- 4) The students from various degree programme UG (Except first & fourth year), PG (except 4th semester) & Ph.D. (only 1st year from the date of registration) can participate in the written test (70 Marks). On the basis of the merit of marks obtained in written test, 35 students from the University and 10 students from the affiliated colleges (in the ratio of 1:5) i.e. total 45 students shall be allowed to appear in the interview (30 Marks) and final selection shall be based on the merit of marks obtained in written test and interview put together. There may be separate merit list for the affiliated colleges.
- 5) The final selection list in the order of merit of marks (out of 100) shall be prepared. 07 students from University and 02 from its affiliated colleges may be selected on the basis of merit of marks to put up to the Hon'ble Vice Chancellor for NEP SAARTHI nomination from the University.
- 6) Faculty in charges for NEP SAARTHI shall be nominated by Hon'ble Vice Chancellor for single point contact and to monitor the activities undertaken by NEP SAARTHIs.
- 7) The roles and responsibilities of NEP SAARTHI shall be as per UGC guidelines (**Appendix-I**).
- 8) The certificate shall be given to NEP SAARTHI nominated by the University, subject to the satisfactory performance.
- 9) The process of nomination shall be completed by 15 October in each academic year.


07/02/2025/
(Dr. Ashok Kumar Mishra)
Officer on Special Duty, Academics
Dr. Shakuntala Misra National
Rehabilitation University, Lucknow


07/02/2025/
Prof. V.K. Singh
Dean Academic
Dr. Shakuntala Misra National
Rehabilitation University

Appendix-I

NEP SAARTHI
Student Ambassador for Academic Reforms in Transforming Higher Education in India

1. Introduction:

The National Education Policy (NEP) 2020 aims to transform the education system in India by focusing on quality, equity and access. The implementation of the NEP 2020 is led by the cohesiveness and synergy across various Regulatory authorities/ councils, Union and State Governments, and Higher Educational Institutions (HEIs). University Grants Commission (UGC), to implement NEP 2020, calls for collective contribution and commitment from all key stakeholders, such as Vice Chancellors/ Directors/ Principals of Universities/ Institutions and Colleges and, most importantly, students. Students are the centre of these transformative reforms, so it is equally crucial that they are involved in implementing NEP 2020.

To enhance students' participation and make them aware of the various reforms of the higher education system, UGC notified the SAARTHI Guidelines in May 2023. Thereafter, the names of SAARTHIs and HEIs have been notified so that they can carry out activities as mentioned in the guidelines. Based on the experience gained, in supersession of earlier guidelines, these guidelines are being revised and notified to make the SAARTHI initiative more productive and impactful.

2. Objectives:

- i. To create awareness and promote the initiatives of NEP 2020 among students on campus.
- ii. To encourage and motivate students to actively participate in implementing the NEP 2020 initiatives.
- iii. To establish a feedback mechanism for the UGC to understand the impact of NEP 2020 initiatives on students and address their concerns, if any.

3. SAARTHI Nomination Process:

- i. UGC will seek nominations from the Head of the Higher Education Institutions (HEIs).
- ii. The HEIs will nominate the NEP SAARTHIs as per the procedure laid down in these guidelines.
- iii. HEIs may conduct written tests followed by interviews related to NEP to standardise and make the nomination process transparent.
- iv. The nominated students are expected to have an outstanding personality, good communication skills, organisational capabilities for conducting programmes, creativity, a sense of responsibility, and team leadership skills.
- v. The nominations based on the merits shall be accepted by UGC only based on the process defined in iii & iv and compliance with the guidelines.
- vi. UGC will notify the list of such NEP SAARTHIs on its website, which will also be communicated to the SAARTHIs and the concerned HEIs.
- vii. The nominations submission window will remain open throughout the year. UGC will announce the list of new SAARTHIs Half yearly; January-June; July-December.

4. SAARTHI Nomination Criteria

i. Based on the total no. of enrolled students

Sr. No.	No. of Students in the HEIs	Permissible Nominations
1	≤2500	3
2	>2500 and ≤5000	6
3	>5000 and ≤10,000	9
4	>10,000	12

- ii. HEIs may nominate the SAARTHIs from different levels of programmes in any combination given below:

Sr. No.	Programme	Nominations from
1	3 – Year UG Programme	3 rd , 4 th , 5 th Semester of Study
2	4 – Year UG Programme	3 rd , 4 th , 5 th , 6 th Semester of Study
3	Post-Graduation	1 st , 2 nd , 3 rd Semester of Study
4	Ph.D.	1 st Year from the date of registration

5. Responsibilities of HEIs

- i. Nominate SAARTHIs as per the criteria and process mentioned in these Guidelines.
- ii. Notify a single point of contact (faculty in charge/any other senior officer) for the SAARTHIs in the HEIs for the smooth conduct of their activities.
- iii. Provide complete support to NEP SAARTHIs to discharge their responsibilities.
- iv. NEP SAARTHIs may be involved in various HEI activities that are relevant and appropriate.
- v. Provide financial assistance to the SAARTHIs for conducting the activities on NEP 2020.
- vi. Provide financial assistance to the SAARTHIs for participating in UGC-organized events.

6. Roles and Responsibilities of NEP SAARTHI:

- i. Work as an ambassador to promote NEP 2020.
- ii. Conduct awareness drives about the various initiatives of NEP 2020 every semester in Higher Education Institutions (HEIs).
- iii. To organise the activities (debates, discussions, competitions, quizzes, and Nukkad natakas) as per the UGC NEP SAARTHIs activity Calendar and other activities as asked by the UGC from time to time.

- iv. Disseminate information regarding NEP 2020 through Posters, Social Media campaigns, other media, and NEP helpdesk in the HEI events.
- v. Establish meaningful dialogue among students, faculty members, and administrators of the HEIs.
- vi. Prepare brief notes on each NEP initiative for display on campus and submit them online to the UGC.
- vii. Attend relevant online programmes organized by the UGC.
- viii. Collect feedback from students to improve the implementation of NEP 2020 in the prescribed format.

7. Monitoring of the SAARTHI activities

Activities undertaken by the SAARTHIs will be monitored regularly by the in-charge from the HEI and UGC. If a SAARTHI does not carry out the assigned activities, his/her nomination may be revoked by the UGC in consultation with the HEIs concerned.

8. Recognition of SAARTHI

At the end of 1 year, a certificate of participation as SAARTHI will be awarded by the HEI, subject to satisfactory performance.
